



CODE OF CONDUCT FOR STUDENTS

7.1.10 (a) Students

Discipline is the decorum of the campus. College strictly adheres to the core concept of discipline and ever commits to nurture the academic ambience. In case a student breaks any rule, the college authorities reserve the right of taking appropriate disciplinary action. Non- compliance to any of the statutes would lead to disciplinary action. Students are expected to observe the highest norms of discipline in public and private etiquette so as to meet the world- class professional standards.

Philanthropic Role of the students

- The college is widely credited with a great body of alumni who proves themselves as the Brand Ambassadors of the institute both in higher academia and professional expertise all over the world.
- In continuation, the existing batch of students who are the backbone of the institution will maintain dignified conduct in and off the campus by moulding themselves in such a way to set examples to others by demonstrating their worthiness and capability within the community, and in the affairs of the country as well.
- Students safeguard all tangible as well as intangible assets of the Institute which are precious and need to be effectively used with utmost care.
- Students on admission into the Institute are bound by the rules and regulations of the Institute.
- The principal is the ultimate disciplinary authority in the institute.

General Discipline

1. Wearing Id-Cards in Campus is mandatory. They should be worn around the neck, be on display throughout inside the campus and should be shown to the persons concerned whoever and whenever asked.
2. Decency in dress code must be meticulously observed. The formal dress code should be strictly adhered to on all days in the institute.
 - For boys, multi-pocketed shirts and trousers, T-shirts, torn jeans, casual wear are not allowed.
 - For Girls, except Churidhar or Anarkali dress, all the other Fashionable dresses are avoided.
 - Dupatta is compulsory, but it gets relaxed in workshops and labs, where aprons must substitute it.
3. Wearing of Uniform / Apron and shoes are expected at all times while performing experiments or attending labs



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18. Students have to be aware of rules and regulations regarding Classroom, Academics, Library, Examination, and Parking.

Classroom discipline.

- The students are expected to be in the class 5 minutes before the scheduled time of the session. Students shall strictly adhere to the college timings.
- Academic decorum such as discipline, silence, courtesy etc. must be observed in the class.
- Students are not permitted to enter or leave the class during the lecture without the consent of the faculty.
- When the session is in progress, eatables/ beverages are strictly prohibited.
- Be polite and respectful towards the instructor and other students.
- Students should not leave their books, valuables and other belongings in the classroom. The Institute is not responsible for the lost property. However, student may make a claim for the lost property at if it is deposited in the Institute Office.

Academic discipline

- Students are expected to attend the classes regularly. In case, if the student does not meet the attendance requirement as per the university norms, then he/she will not be allowed for the examination, and he/she shall repeat the entire semester with their juniors.
- Free time, if any, should be spent in Library or GCC or Technology center or Hobby center.
- Punctuality, discipline and adherence to deadlines in every respect are expected.
- Students are expected to utilize all the opportunities provided in the campus, a few are CRT classes, SWAYAM/NPTEL courses; GATE, GRE, TOEFL, CAT, IAS (Coaching during summer vacation),
- Students shall actively involve in the Societal/professional bodies such as ISTE, IE, IEEE or Department-wise Professional bodies IETE, AME, AEE, CCC, CSI, ACE and the events conducted by additional cells concerned, WEC, YES+, NSS, NCC.

Library Discipline

- Silence must be observed in Library.
- ID card is compulsory for entry into library and issue of books.
- Reference books, Dictionaries, Encyclopedias etc., will not be issued.
- Students need to renew the books as per rules directed.
- Students must check the books before they are issued. If books are damaged, it should be brought to the notice of the library Staff.
- Books/Bags are to be stored in the racks before entering the library. Students should not keep any valuables on the library racks. Library staff or management will not be responsible for any theft.



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- Eating is prohibited in the library.
- If the issued books/ Magazines are lost, the students have to replace the same title, or pay the price of the same, as it applicable.

Parking Arena Discipline

- Parking space is provided for students and staff separately and the same can be utilized respectively. Students are allowed to bring their vehicles only up to the designated parking area. Entry beyond that point is strictly prohibited.
- The Institute management is not responsible for the safety (including damage and/or theft /loss of vehicles) of vehicles in the premises. Students must ride/drive their vehicles into and at the campus at a moderate speed only; over-speeding will be looked upon as an act of indiscipline and may be punished at the level of consequences.

Examination Discipline

- Students should be present inside the exam hall 10 minutes prior to the commencement of the examination.
- Mobile phones are strictly prohibited in the exam hall.
- Nothing should be written on writing pads, desks, body, scale, calculators, pencils, eraser etc....
- Nothing should be written on the question paper.
- Talking to other students and sharing the exam stationary in the Examination Hall is not permitted.
- Use of any unfair means during the examination is strictly prohibited.
- Students should not involve themselves in unauthorized or malpractice activities. Any of such, serious action will be taken by the authorities as per the norms and procedures set by the institute.

Anti-ragging Prohibition

- Ragging is banned in the institute premises. A special body of the Anti-ragging committee functions aiming at the safety and well-being of the students. Anyone found guilty of ragging and /or abetting ragging is liable to be punished as per the directive of the UGC and Govt. Any incident of ragging will be dealt with seriously. On severity, the culprits will be dismissed from the institute and if required, legal action may be taken.

Gender Discipline

- No loitering around in the corridors and porches while the lectures are going on.
- Neither sitting, nor leaning, nor reclining on the bikes or cars parked in the college and stalling and starring at others are forbidden.
- Students are strictly not allowed to bring any outsiders into the college campus without prior permission.



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