



**SAGI RAMA KRISHNAM RAJU ENGINEERING COLLEGE
(AUTONOMOUS)**

SRKR MARG :: CHINNA AMIRAM :: BHIMAVARAM-534204

Date: 14-02-2024

CIRCULAR

This is to inform you that the Internal Quality Assurance Cell (IQAC) is going to conduct a meeting on 20-02-2024 at 10:00 AM in T&P seminar hall. In this connection, all the IQAC members are requested to attend the said meeting without fail.

Agenda:

1. To approve the minutes of the previous meeting.
2. To report the action taken on the minutes of the last meeting.
3. To discuss on initiating the data collection for AQAR 2022-23.
4. Any other items with permission of the Chairperson of IQAC.


PRINCIPAL

Copy to:

- 1) The Secretary cum Correspondent for information
- 2) Sri. S. S. Pratik Varma, Member, Governing Body
- 3) The Principal's Table
- 4) Copy to IQAC members
- 5) Office File Master file

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Minutes of IQAC Meeting

The IQAC meeting was conducted on 20-02-2024 at 10:00 AM in T&P seminar hall. The agenda points were discussed in the presence of chairperson (Prof. K.V. Murali Krishnam Raju, Principal, SRKREC).

1. **Agenda 1:** To approve the minutes of the last meeting.

Deliberations/Resolutions: The IQAC Coordinator presented the resolutions made in the last meeting held on 04-12-2023 at 10:00 AM. No comments were received on the resolutions. All members approved the minutes of previous meeting.

2. **Agenda 2:** To report the action taken on the minutes of the last meeting.

Deliberations/Resolutions: The IQAC Coordinator presented the action taken report on the previous meeting minutes 04-12-2023 at 10:00 AM. All members approved the action taken report attached as Appendix-I.

3. **Agenda 3:** To discuss on initiating the data collection for AQAR 2022-23.

Deliberations/Resolutions: It is resolved that the process of collecting and compiling data for the AQAR 2022-23 shall be initiated at the earliest. Prof. K.V. Murali Krishnam Raju, serving as the Chairperson of Internal Quality Assurance Cell (IQAC), has instructed all departments, cells and committees to submit the required data and supporting documents as per the NAAC guidelines with in the stipulated timeline. The

IQAC will oversee the process and provide necessary assistance to ensure accuracy and completeness. All the members endorsed the same.

4. Agenda 4: Any other item.

Deliberations/Resolutions: The IQAC coordinator has proposed to conduct the following activities for the coming four months:

- i. Awareness program on importance of research in NIRF ranking to college administrators and faculty.
- ii. Workshop in outcome-based education to faculty.

All the members approved the above said activities for organizing in the coming four months.


IQAC Coordinator


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Appendix-I

Action Taken Report for Meeting Dated on 04-12-2023 at 10:00 AM

S.No.	Plan of Action	Action taken
01	To discuss about NBA expert team visit.	Successfully completed the NBA expert team visit and granted accreditation status (3 years) for academic years 2023-2024 to 2025-2026 i.e. upto 30-06-2026 for all six applied UG programs.
02	Any other item	Submitted NIRF-2024 application on 31-01-2024.


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Members Present for IQAC Meeting on 20-02-2024

S.No.	Name	Designation	Department	Signature
1	Dr.K.V.Murali Krishnam Raju	Principal	Mech. Engg.	
2	Sri. S.S. Pratik Varma	Member, Governing Body	-	Attended online
3	Dr. M. Jagapathi Raju	Director	Civil Engg.	
4	Dr. A.C.S.V.Prasad	Prof. & Head	Civil Engg.	
5	Dr.V.Chandra Sekhar	Prof. & Head	CSE	
6	Dr. N.Udaya Kumar	Prof. & Head	ECE	
7	Dr. B.R.K. Varma	Prof. & Head	EEE	
8	Dr. Bh.V.S.R.K. Raju	Prof. & Head	IT	
9	Dr. P. Rama Murthy Raju	Prof. & Head	Mech. Engg.	
10	Mr. Ch. Amarendra	Finance Officer	Accounts Section	
11	Dr. P.A.R.K.Raju	Prof. & Dean R&D	Civil Engg.	Attended online
12	Dr. K. Suresh Babu	Prof. & Dean Academics	Mech. Engg.	
13	Dr. K.R.Satyanarayana	Assoc. Prof. & Dean T&P	Mech. Engg.	
14	Dr.M.Siva Krishnam Raju	CoE	Maths	
15	Dr.N.G.K. Murthy	Prof. & Head	Tech. Centre	
16	Dr. D.Chandra Sekhar	Assoc. Prof.	Chemistry	
17	Mrs. P. Lakshmi	Asst. Prof.	IT	
18	Mr.D. Someswara Rao	Sarpanch, Peda Amiram	Local Society	
19	Mr. A.Bala Durga Manikanta	Student	ECE	
20	Mr. K. Sri Sai Teja	Student	Mech. Engg.	
21	Mr. M. Anil Kumar	Asst. Prof & COO	Mech. Engg.	
22	Mr. M.Srinivasa Varma	Founder & CEO	Employer	
23	Dr. Narayanam Balaji	Prof. & Director IQAC, JNTUK	External Peer Team Member	Attended online
24	Dr. M.S.R.Niranjan Kumar	Prof. & CoE, PVPSIT	External Peer Team Member	Attended online
25	Dr. S. Rajesh	IQAC Coordinator	Mech. Engg.	