



**SAGI RAMA KRISHNAM RAJU ENGINEERING COLLEGE
(AUTONOMOUS)**

SRKR MARG :: CHINNA AMIRAM :: BHIMAVARAM-534204

Date: 03-10-2023

CIRCULAR

This is to inform you that the Internal Quality Assurance Cell (IQAC) is going to conduct a meeting on 10-10-2023 at 3:00 PM in T&P seminar hall. In this connection, all the IQAC members are requested to attend the said meeting without fail.

Agenda:

1. To approve the minutes of the previous meeting
2. To report the action taken on the minutes of the last meeting
3. To discuss about Academic Audit.
4. To discuss about the dead line submission for NBA Tier-I SAR application.
5. Any other items with permission of the Chairperson of IQAC.



PRINCIPAL

Copy to:

- 1) The Secretary cum Correspondent for information
- 2) Sri. S. S. Pratik Varma, Member, Governing Body
- 3) The Principal's Table
- 4) Copy to IQAC members
- 5) Office File Master file

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Minutes of IQAC Meeting

The IQAC meeting was conducted on 10-10-2023 at 3:00 PM in T&P seminar hall. The agenda points were discussed in the presence of chairperson (Prof. K.V. Murali Krishnam Raju, Principal, SRKREC).

1. **Agenda 1:** To approve the minutes of the last meeting.

Deliberations/Resolutions: The IQAC Coordinator presented the resolutions made in the last meeting held on 09-06-2023 at 10:00 AM. No comments were received on the resolutions. All members approved the minutes of previous meeting.

2. **Agenda 2:** To report the action taken on the minutes of the last meeting.

Deliberations/Resolutions: The IQAC Coordinator presented the action taken report on the previous meeting minutes 09-06-2023 at 10:00 AM. All members approved the action taken report attached as Appendix-I.

3. **Agenda 3:** To discuss about Academic Audit.

Deliberations/Resolutions: Prof. K.V. Murali Krishnam Raju, serving as the Chairperson of Internal Quality Assurance Cell (IQAC), has instructed the IQAC Coordinator to conduct the Internal Academic Audit for the Academic Year 2022-2023. All the members endorsed the same.

4. **Agenda 4:** To discuss about the dead line submission for NBA Tier-I SAR application.

Deliberations/Resolutions: All the members agreed to submit the SAR application to NBA under Tier-I category and further directed the IQAC coordinator to submit the same by the end of First week of November 2023.

5. Agenda 5: Any other item

Deliberations/Resolutions: The IQAC coordinator has proposed to Conduct the awareness Program on NIRF for all the Faculty members. All the members approved the said activity.



IQAC Coordinator



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Appendix-I

Action Taken Report for Meeting Dated on 09-06-2023 at 10:00 AM

S.No.	Plan of Action	Action taken
01	To discuss about AQAR of 2021-22 Academic Year.	Submitted AQAR (AY 2021-22) to NAAC on 30-07-2023.
02	To discuss about the dead line submission for NBA Tier-I pre-qualifier application.	Submitted Pre-qualifier application for CSE & IT programs on 20-09-2023. Whereas the pre-qualifier application for Civil Engg., ECE, EEE and Mech. Engg. Programs will be submitted on 16-10-2023.
03	Any other item	Awareness program conducted on "Outcome Based Education" for first year faculty on 09-08-2023 & 10-08-2023.



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Members Present for IQAC Meeting on 10-10-2023

S.No.	Name	Designation	Department	Signature
1	Dr.K.V.Murali Krishnam Raju	Principal	Mech. Engg.	
2	Sri. S.S. Pratik Varma	Member, Governing Body	-	Attended online
3	Dr. M. Jagapathi Raju	Director	Civil Engg.	
4	Dr. A.C.S.V.Prasad	Prof. & Head	Civil Engg.	
5	Dr.V.Chandra Sekhar	Prof. & Head	CSE	
6	Dr. N.Udaya Kumar	Prof. & Head	ECE	
7	Dr. B.R.K. Varma	Prof. & Head	EEE	
8	Dr. Bh.V.S.R.K. Raju	Prof. & Head	IT	
9	Dr. P. Rama Murthy Raju	Prof. & Head	Mech. Engg.	
10	Mr. Ch. Amarendra	Finance Officer	Accounts Section	
11	Dr. P.A.R.K.Raju	Prof. & Dean R&D	Civil Engg.	Attended online
12	Dr. K. Suresh Babu	Prof. & Dean Academics	Mech. Engg.	
13	Dr. K.R.Satyanarayana	Assoc. Prof. & Dean T&P	Mech. Engg.	
14	Dr.M.Siva Krishnam Raju	CoE	Maths	
15	Dr.N.G.K. Murthy	Prof. & Head	Tech. Centre	
16	Dr. D.Chandra Sekhar	Assoc. Prof.	Chemistry	
17	Mrs. P. Lakshmi	Asst. Prof.	IT	
18	Mr.D. Someswara Rao	Sarpanch, Peda Amiram	Local Society	
19	Mr. A.Bala Durga Manikanta	Student	ECE	
20	Mr. K. Sri Sai Teja	Student	Mech. Engg.	
21	Mr. M. Anil Kumar	Asst. Prof & COO	Mech. Engg.	
22	Mr. M.Srinivasa Varma	Founder & CEO	Employer	
23	Dr. Narayanam Balaji	Prof. & Director IQAC, JNTUK	External Peer Team Member	Attended online
24	Dr. M.S.R.Niranjan Kumar	Prof. & CoE, PVPSIT	External Peer Team Member	Attended online
25	Dr. S. Rajesh	Prof. & Dean IQAC	Mech. Engg.	