



**SAGI RAMA KRISHNAM RAJU ENGINEERING COLLEGE
(AUTONOMOUS)**

SRKR MARG :: CHINNA AMIRAM :: BHIMAVARAM-534204

Date: 01-12-2023

CIRCULAR

This is to inform you that the Internal Quality Assurance Cell (IQAC) is going to conduct a meeting on 04-12-2023 at 10:00 AM in T&P seminar hall. In this connection, all the IQAC members are requested to attend the said meeting without fail.

Agenda:

1. To approve the minutes of the previous meeting.
2. To report the action taken on the minutes of the last meeting.
3. To discuss about NBA expert team visit.
4. Any other items with permission of the Chairperson of IQAC.


PRINCIPAL

Copy to:

- 1) The Secretary cum Correspondent for information
- 2) Sri. S. S. Pratik Varma, Member, Governing Body
- 3) The Principal's Table
- 4) Copy to IQAC members
- 5) Office File Master file

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Minutes of IQAC Meeting

The IQAC meeting was conducted on 04-12-2023 at 10:00 AM in T&P seminar hall. The agenda points were discussed in the presence of chairperson (Prof. K.V. Murali Krishnam Raju, Principal, SRKREC).

- 1. Agenda 1:** To approve the minutes of the last meeting.

Deliberations/Resolutions: The IQAC Coordinator presented the resolutions made in the last meeting held on 10-10-2023 at 3:00 PM. No comments were received on the resolutions. All members approved the minutes of previous meeting.

- 2. Agenda 2:** To report the action taken on the minutes of the last meeting.

Deliberations/Resolutions: The IQAC Coordinator presented the action taken report on the previous meeting minutes 10-10-2023 at 3:00 PM. All members approved the action taken report attached as Appendix-I.

- 3. Agenda 3:** To discuss about NBA expert team visit.

Deliberations/Resolutions: Prof. K.V. Murali Krishnam Raju, serving as the Chairperson of Internal Quality Assurance Cell (IQAC), has instructed the IQAC Coordinator to organise comprehensive meetings. The objective is to measure their level of preparedness for the visit of NBA expert team. Further, the IQAC Coordinator has provided information about the current state of readiness for the NBA expert team visit. All the members expressed satisfaction with the present status.

4. Agenda 4: Any other item.

Deliberations/Resolutions: The IQAC coordinator has proposed to participate in NIRF 2024 rankings. All the members unanimously agreed to submit the applications for NIRF-2024.



IQAC Coordinator



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Appendix-I

Action Taken Report for Meeting Dated on 10-10-2023 at 3:00 PM

S.No.	Plan of Action	Action taken
01	To discuss about Academic Audit	IQAC has constituted internal academic audit committee and conducted annual academic audits for all Engineering Departments
02	To discuss about the dead line for submission of NBA Tier-I SAR application.	Submitted NBA SAR for Civil, ECE, EEE and Mech. Engg. Programs on 04-11-2023. CSE & IT programs on 20-09-2023. Whereas the NBA SAR for CSE and IT Programs was submitted on 22-11-2023.
03	Any other item	Awareness program on "Significance of NIRF to HEI's: Role of Faculty" was conducted on 09-11-2023.


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Members Present for IQAC Meeting on 04-12-2023

S.No.	Name	Designation	Department	Signature
1	Dr.K.V.Murali Krishnam Raju	Principal	Mech. Engg.	
2	Sri. S.S. Pratik Varma	Member, Governing Body	-	Attended online
3	Dr. M. Jagapathi Raju	Director	Civil Engg.	
4	Dr. A.C.S.V.Prasad	Prof. & Head	Civil Engg.	
5	Dr.V.Chandra Sekhar	Prof. & Head	CSE	
6	Dr. N.Udaya Kumar	Prof. & Head	ECE	
7	Dr. B.R.K. Varma	Prof. & Head	EEE	
8	Dr. Bh.V.S.R.K. Raju	Prof. & Head	IT	
9	Dr. P. Rama Murty Raju	Prof. & Head	Mech. Engg.	
10	Mr. Ch. Amarendra	Finance Officer	Accounts Section	
11	Dr. P.A.R.K.Raju	Prof. & Dean R&D	Civil Engg.	Attended online
12	Dr. K. Suresh Babu	Prof. & Dean Academics	Mech. Engg.	
13	Dr. K.R.Satyanarayana	Assoc. Prof. & Dean T&P	Mech. Engg.	
14	Dr.M.Siva Krishnam Raju	CoE	Maths	
15	Dr.N.G.K. Murthy	Prof. & Head	Tech. Centre	
16	Dr. D.Chandra Sekhar	Assoc. Prof.	Chemistry	
17	Mrs. P. Lakshmi	Asst. Prof.	IT	
18	Mr.D. Someswara Rao	Sarpanch, Peda Amiram	Local Society	
19	Mr. A.Bala Durga Manikanta	Student	ECE	
20	Mr. K. Sri Sai Teja	Student	Mech. Engg.	
21	Mr. M. Anil Kumar	Asst. Prof & COO	Mech. Engg.	
22	Mr. M.Srinivasa Varma	Founder & CEO	Employer	
23	Dr. Narayanam Balaji	Prof. & Director IQAC, JNTUK	External Peer Team Member	Attended online
24	Dr. M.S.R.Niranjan Kumar	Prof. & CoE, PVPSIT	External Peer Team Member	Attended online
25	Dr. S. Rajesh	IQAC Coordinator	Mech. Engg.	